

2016-2017 Assessment Cycle VPAA_Student Success: First Year Experience Programming

Mission (due 1/20/17)

University Mission

The University of Louisiana at Lafayette offers an exceptional education informed by diverse worldviews grounded in tradition, heritage, and culture. We develop leaders and innovators who advance knowledge, cultivate aesthetic sensibility, and improve the human condition.

University Values

We strive to create a community of leaders and innovators in an environment that fosters a desire to advance and disseminate knowledge. We support the mission of the university by actualizing our core values of equity, integrity, intellectual curiosity, creativity, tradition, transparency, respect, collaboration, pluralism, and sustainability.

University Vision

We strive to be included in the top 25% of our peer institutions by 2020, improving our national and international status and recognition.

College / Department / Program Mission

College Mission

Provide the college mission in the space provided. If none is available, write "None Available in 2016-2017."

Department / Program Mission

Provide the department / program mission in the space provided. If none is available, write "None Available in 2016-2017".

The Office of First-Year Experience connects first-year students and their families to the necessary resources to provide a strong foundation for success. We help students transition to college by offering academic and co-curricular programs to provide an enriching collegiate experience.

Assessment Plan (due 1/20/17)

Assessment List (Goals / Objectives, Assessment Measures and Criteria for Success)

Assessment List

Goal/Objective	Develop working groups in partnership with the Academic Success Office to better serve the joint goals of our offices for student success		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
Assessment Measures			
	Assessment	Criterion	Attachments

	Measure		
	Direct - Presentation	Report from each working group written and delivered. 100% report participation and completion from each working group delivered to a joint OFYE/ASC meeting, with action plans and budgets attached.	

Goal/Objective	Modify Cajun Connection based on stakeholders' feedback to improve quality of the experience for students and instructors.		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes	Identifier		Description
	Student SI.Student SI 1.KPI 4		Improve student success through engagement in high impact practices.
Assessment Measures	Assessment Measure	Criterion	Attachments
	Indirect - Satisfaction	Satisfaction surveys of students, peer mentors, and instructors, focus on question: "Rate the following statement: Overall, Cajun Connection was worthwhile." Raise overall "worthwhile" survey response to 50% or greater for students, peer mentors, and faculty.	

Goal/Objective	Restructure the UNIV 100 instructor application process to ensure consistency and quality		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes	Identifier		Description
	Student SI.Student SI 1.KPI 4		Improve student success through engagement in high impact practices.
Assessment Measures	Assessment Measure	Criterion	Attachments
	Direct - Project	Completed application form written and implemented by February 1, 2017.	

--	--

Goal/Objective	Develop and offer semester-long professional Development Series		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
	Identifier	Description	
	Faculty SI.Faculty SI 4.KPI 12	Provide faculty with the infrastructure needed to observe, evaluate, and provide constructive feedback on their instruction.	
Assessment Measures			
	Assessment Measure	Criterion	Attachments
	Direct - Professional Development/Training (Other)	Develop and offer semester-long professional development series with 3 or more professional development workshops offered each semester.	

Goal/Objective	Expand the Living Learning Community Program		
Legends			
Standards/Outcomes			
	Identifier	Description	
	Student SI.Student SI 2.KPI 6	Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.	
Assessment Measures			
	Assessment Measure	Criterion	Attachments
	Direct - Project	Expand the Living Learning Community Program the include one additional community.	

Goal/Objective	Move The Big Event from a Fall to Spring Event		
Legends	OO - Outcome/Objective (administrative units);		

Standards/Outcomes	<table border="1"> <thead> <tr> <th>Identifier</th> <th colspan="2">Description</th> </tr> </thead> <tbody> <tr> <td>Student SI.Student SI 2.KPI 6</td> <td colspan="2">Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.</td> </tr> </tbody> </table>			Identifier	Description		Student SI.Student SI 2.KPI 6	Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.	
	Identifier	Description							
Student SI.Student SI 2.KPI 6	Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.								
Assessment Measures	<table border="1"> <thead> <tr> <th>Assessment Measure</th> <th>Criterion</th> <th>Attachments</th> </tr> </thead> <tbody> <tr> <td>Direct - Project</td> <td>Develop and complete a work plan by August 2017 for moving The Big Event to Spring 2018.</td> <td></td> </tr> </tbody> </table>			Assessment Measure	Criterion	Attachments	Direct - Project	Develop and complete a work plan by August 2017 for moving The Big Event to Spring 2018.	
Assessment Measure	Criterion	Attachments							
Direct - Project	Develop and complete a work plan by August 2017 for moving The Big Event to Spring 2018.								

Results & Improvements (due 9/15/17)

Results and Improvement Narratives

Assessment List Findings for the Assessment Measure level for Develop working groups in partnership is the Academic Success Office to better serve the joint goals of our offices for student success

Goal/Objective	Develop working groups in partnership is the Academic Success Office to better serve the joint goals of our offices for student success													
Legends	OO - Outcome/Objective (administrative units);													
Standards/Outcomes														
Assessment Measures	<table border="1"> <thead> <tr> <th>Assessment Measure</th> <th colspan="3">Criterion</th> </tr> </thead> <tbody> <tr> <td>Direct - Presentation</td> <td colspan="3">Report from each working group written and delivered. 100% report participation and completion from each working group delivered to a joint OFYE/ASC meeting, with action plans and budgets attached.</td> </tr> </tbody> </table>				Assessment Measure	Criterion			Direct - Presentation	Report from each working group written and delivered. 100% report participation and completion from each working group delivered to a joint OFYE/ASC meeting, with action plans and budgets attached.				
Assessment Measure	Criterion													
Direct - Presentation	Report from each working group written and delivered. 100% report participation and completion from each working group delivered to a joint OFYE/ASC meeting, with action plans and budgets attached.													
Assessment Findings	<table border="1"> <thead> <tr> <th>Assessment Measure</th> <th>Criterion</th> <th>Summary</th> <th>Attachments of the Assessments</th> <th>Improvement Narratives</th> </tr> </thead> <tbody> <tr> <td>Direct - Presentation</td> <td>Has the criterion Report from each working group written</td> <td>(1) An external communication plan has been developed to assure coordination</td> <td></td> <td>- Assessment Process: Results Discussed / Shared: The plan</td> </tr> </tbody> </table>				Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives	Direct - Presentation	Has the criterion Report from each working group written	(1) An external communication plan has been developed to assure coordination		- Assessment Process: Results Discussed / Shared: The plan
Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives										
Direct - Presentation	Has the criterion Report from each working group written	(1) An external communication plan has been developed to assure coordination		- Assessment Process: Results Discussed / Shared: The plan										

		<p>and delivered. 100% report participation and completion from each working group delivered to a joint OFYE/ASC meeting, with action plans and budgets attached. been met yet? Met</p>	<p>across units for communicating with various stakeholders, including students, parents, instructors, and campus partners. (2) Numerous efforts were made to increase professional development within our offices. In Summer 2017, there has been a staff summer reading of the book, It Takes a Campus: 15 Initiatives to Improve Retention, by Kyle Ellis with regular book discussion group meetings. In addition, a staff trip to Tulane University and the University of New Orleans has been scheduled. Our staff will meet with representatives at each campus to learn about their innovative retention efforts, including success coaching. We have also held group webinars to learn about careers in the global environment and freshman attitudes. Lastly, we've held meetings with representatives from each academic college at UL to get updates on any advising information, career trends, and related matters that would help us better advise freshman students. (3) We have also undertaken efforts to increase staff development, including regular staff meals, celebration of birthdays, and other</p>		<p>will be to continue this work during a process of organizational restructuring (i.e. the hiring of an Executive Director of Student Success and several permanent associate directors).</p>
--	--	---	--	--	--

			<p>regular events to increase opportunities for informal communication and collaboration. (4) Regular administrative meetings have been held between Dana Bekurs (Associate Director – OFYE), Christie Maloyed (Assistant Director – OFYE, and Lana Rodriguez – ASC) to facilitate coordinate across units and planning for professional development opportunities. (5) Taken together, these efforts represent an increased dedication to developing and achieving collaborative goals with the overall aim of increasing professionalism and better serving student success and retention efforts. We expect these efforts to continue in the future.</p>		
--	--	--	---	--	--

Assessment List Findings for the Assessment Measure level for Modify Cajun Connection based on stakeholders’ feedback to improve quality of the experience for students and instructors.

Goal/Objective	Modify Cajun Connection based on stakeholders’ feedback to improve quality of the experience for students and instructors.		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
	Identifier	Description	
	Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.	
Assessment Measures			
	Assessment	Criterion	

	Measure				
	Indirect - Satisfaction	Satisfaction surveys of students, peer mentors, and instructors, focus on question: "Rate the following statement: Overall, Cajun Connection was worthwhile." Raise overall "worthwhile" survey response to 50% or greater for students, peer mentors, and faculty.			
Assessment Findings					
	Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives
	Indirect - Satisfaction	Has the criterion Satisfaction surveys of students, peer mentors, and instructors, focus on question: "Rate the following statement: Overall, Cajun Connection was worthwhile." Raise overall "worthwhile" survey response to 50% or greater for student	In Fall 2015, Cajun Connection was introduced as a two-day academic orientation to the university. Feedback from students, instructors, and peer mentors indicated very mixed satisfaction levels. Only 36.3% of students agreed or strongly agreed with the statement that Cajun Connection was worthwhi	Cajun_Connection_Student_Survey_Results_Summary__FA15_SP16_FA16_FA17.docx	- Assessment Process: Goals / Outcomes / Objectives changed : We continue to be dedicated to developing programs that meet the needs of our incoming freshman. The plan is to raise the overall "worthwhile" survey response by continuing to tweak Cajun Connection according to

		<p>s, peer mentors, and faculty. been met yet? Met</p>	<p>le. Extensive revisions were made for Cajun Connection Fall 2016, including providing students with more autonomy over the schedule and reducing the orientation to one and half days. Despite these changes, the same percentage of students, 36.3%, agreed or strongly agreed that the experience was worthwhile. Consequently, extensive changes are being made to the Fall 2017 Cajun Connection. The</p>		<p>stakeholder feedback .</p>
--	--	--	--	--	-------------------------------

			<p>event will be a single day with increased involvement from UNIV 100 instructors. The focus will be on information students need to begin their semester, such as first-week essentials, freshman do's and don'ts, and finding their classrooms. These changes have been made on the basis of student, instructor, and peer mentor feedback. Based on the Fall 2017 Cajun Connection survey, overall</p>	
--	--	--	--	--

		<p>53.67% of students agreed or strongly agreed that this experience was worthwhile. While this jump in satisfaction is a move in the correct direction, we hope further alter the program in order to further enhance the experience of our students.</p>		
--	--	--	--	--

Assessment List Findings for the Assessment Measure level for Restructure the UNIV 100 instructor application process to ensure consistency and quality

Goal/Objective	Restructure the UNIV 100 instructor application process to ensure consistency and quality		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
	Identifier	Description	
	Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.	
Assessment Measures			
	Assessment Measure	Criterion	
	Direct - Project	Completed application form written and implemented by February 1, 2017.	

<p>Assessment Findings</p>					
	<p>Assessment Measure</p>	<p>Criterion</p>	<p>Summary</p>	<p>Attachments of the Assessments</p>	<p>Improvement Narratives</p>
	<p>Direct - Project</p>	<p>Has the criterion Completed application form written and implemented by February 1, 2017. been met yet? Met</p>	<p>In February 2017, OFYE launched a new instructor application and related resources for instructors. A complete website redesign was undertaken, including adding a tab on the website for instructors. Resources included syllabus and calendar templates, sample syllabi, and detailed information about course learning outcomes. For the first time, as part of the application, potential instructors were required to submit a course syllabus and an explanation of how the course would meet the course learning objectives. This application succeeded in two ways. First, it reduced the number of frivolous applications drastically, as the amount of work required to submit an application was increased. Second, it made it much easier to provide specific feedback to instructors to help them adjust their course – where necessary – to meet the student</p>		<p>- Assessment Process: Results Discussed / Shared: The results of the new application were shared with the OFYE staff. We took stock of some modifications that need to made for the 2018 hiring cycle to reflect institutional changes (ex: graduate students with assistantships can no longer teach sections of UNIV 100, so that will be eliminated as a category).</p>

			<p>learning outcomes. Though the number of overall applicants was reduced, the quality of proposals was superior to previous years. This application can serve as a template for future years.</p>		
--	--	--	--	--	--

Assessment List Findings for the Assessment Measure level for Develop and offer semester-long professional Development Series

Goal/Objective	Develop and offer semester-long professional Development Series				
Legends	OO - Outcome/Objective (administrative units);				
Standards/Outcomes	Identifier		Description		
	Faculty SI.Faculty SI 4.KPI 12		Provide faculty with the infrastructure needed to observe, evaluate, and provide constructive feedback on their instruction.		
Assessment Measures	Assessment Measure		Criterion		
	Direct - Professional Development/Training (Other)		Develop and offer semester-long professional development series with 3 or more professional development workshops offered each semester.		
Assessment Findings	Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives
	Direct - Professional Development/Training (Other)	Has the criterion Develop and offer semester-long professional development series with 3 or more professional development workshops offered each	This year, OFYE partnered with Faculty Affairs and the Graduate School to offer a professional development series. The series, called "The Teaching		- Professional development/training: The Teaching Hour workshop series was deemed to be a successful initiative and will continue to be expanded in future semesters.

		<p>semester. been met yet? Met</p>	<p>Hour," was open to any interested parties, but was directly primarily toward UNIV 100 instructors, new faculty, and graduate teaching assistants. Award-winning faculty from across the university were recruited to give workshops focused on practical teaching techniques, such as grading written work, organizing group work, facilitating classroom discussion, incorporating service-learning, promoting engaged-learning, and syllabus design. Average attendance ranged between 20 and 60 participants. This effort was a tremendous success and represented an important collaborative effort to train</p>	
--	--	--	---	--

			faculty in new pedagogical and instructional techniques.		
--	--	--	--	--	--

Assessment List Findings for the Assessment Measure level for Expand the Living Learning Community Program

Goal/Objective	Expand the Living Learning Community Program				
Legends					
Standards/Outcomes	Identifier		Description		
	Student SI.Student SI 2.KPI 6		Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.		
Assessment Measures	Assessment Measure		Criterion		
	Direct - Project		Expand the Living Learning Community Program the include one additional community.		
Assessment Findings	Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives

	Direct - Project	Has the criterion Expand the Living Learning Community Program the include one additional community. been met yet? Met	OFYE wanted to expand the LLC program to the liberal arts. This is one large population that was not being serviced. OFYE is collaborating with the Modern Language Department to develop the Travel, Language, and Culture LLC. This LLC will focus on the culture of Lafayette, Louisiana, and the world as well as explore study abroad. There will be 24 students in this LLC.		- Assessment Process: Continuous monitoring: Grade and retention data will be collected for these students in Fall 2017 and will be analyzed to determine the success of the new program.
--	------------------	--	--	--	---

Assessment List Findings for the Assessment Measure level for Move The Big Event from a Fall to Spring Event

Goal/Objective	Move The Big Event from a Fall to Spring Event														
Legends	OO - Outcome/Objective (administrative units);														
Standards/Outcomes	<table border="1"> <thead> <tr> <th data-bbox="370 1157 716 1201">Identifier</th> <th colspan="4" data-bbox="716 1157 1547 1201">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="370 1201 716 1272">Student SI. Student SI 2.KPI 6</td> <td colspan="4" data-bbox="716 1201 1547 1272">Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.</td> </tr> </tbody> </table>					Identifier	Description				Student SI. Student SI 2.KPI 6	Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.			
	Identifier	Description													
Student SI. Student SI 2.KPI 6	Develop and institute a defined plan/model for co-curricular activity at UL Lafayette.														
Assessment Measures	<table border="1"> <thead> <tr> <th data-bbox="370 1413 651 1486">Assessment Measure</th> <th colspan="4" data-bbox="651 1413 1547 1486">Criterion</th> </tr> </thead> <tbody> <tr> <td data-bbox="370 1486 651 1560">Direct - Project</td> <td colspan="4" data-bbox="651 1486 1547 1560">Develop and complete a work plan by August 2017 for moving The Big Event to Spring 2018.</td> </tr> </tbody> </table>					Assessment Measure	Criterion				Direct - Project	Develop and complete a work plan by August 2017 for moving The Big Event to Spring 2018.			
	Assessment Measure	Criterion													
Direct - Project	Develop and complete a work plan by August 2017 for moving The Big Event to Spring 2018.														
Assessment Findings	<table border="1"> <thead> <tr> <th data-bbox="370 1701 565 1801">Assessment Measure</th> <th data-bbox="565 1701 740 1801">Criterion</th> <th data-bbox="740 1701 1029 1801">Summary</th> <th data-bbox="1029 1701 1235 1801">Attachments of the Assessments</th> <th data-bbox="1235 1701 1547 1801">Improvement Narratives</th> </tr> </thead> <tbody> <tr> <td data-bbox="370 1801 565 1990">Direct - Project</td> <td data-bbox="565 1801 740 1990">Has the criterion Develop and complete a work plan</td> <td data-bbox="740 1801 1029 1990">: In Fall 2016, OFYE worked with student leaders to plan and implement the 4th annual The Big Event, a massive service</td> <td data-bbox="1029 1801 1235 1990"></td> <td data-bbox="1235 1801 1547 1990">- Assessment Process: Continuous monitoring: A continuing Big Event working group has started meeting</td> </tr> </tbody> </table>					Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives	Direct - Project	Has the criterion Develop and complete a work plan	: In Fall 2016, OFYE worked with student leaders to plan and implement the 4th annual The Big Event, a massive service		- Assessment Process: Continuous monitoring: A continuing Big Event working group has started meeting
	Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives										
Direct - Project	Has the criterion Develop and complete a work plan	: In Fall 2016, OFYE worked with student leaders to plan and implement the 4th annual The Big Event, a massive service		- Assessment Process: Continuous monitoring: A continuing Big Event working group has started meeting											

		<p>by August 2017 for moving The Big Event to Spring 2018. been met yet? Met</p>	<p>project in which students, instructors, and peer mentors come together on one day to serve the larger community. More than 2,500 students participated. Due to layoffs within the United Way of Acadiana (UWA), the University lost partnership with UWA for The Big Event in the spring of 2016. The University created a graduate student assistantship for community service to help with various projects including The Big Event. OFYE collaborated with Office of Sustainability and Office of Community Service this past year to make up for the loss of UWA help. In fall 2015, OFYE decided to remove the requirement of community service in the first-year seminar class thus The Big Event was not as much of a necessity for instructors. The Big Event focused in 2016 on quality of experience instead of quantity of volunteers with the idea of getting ready to move The Big Event from the fall to the spring semester.</p>		<p>during Summer 2017 and will continue with the planning, implementation, and evaluation of the transition of The Big Event from the Fall to Spring semester.</p>
--	--	--	--	--	--

Reflection (Due 9/15/17)

Reflection

1) How were assessment results shared in the unit?

Please select all that apply. If "other", please use the text box to elaborate.

Distributed via email (selected)

Presented formally at staff / department / committee meetings (selected)

Discussed informally

Other (explain in text box below)

Assessment, and assessment results, are a continuing agenda item a most staff meetings.

2) How frequently were assessment results shared in the unit?

Frequently (>4 times per cycle)

Periodically (2-4 times per cycle) (selected)

Once per cycle

Results were not shared this cycle

3) With whom were assessment results shared?

Please select all that apply.

Department Head (selected)

Dean / Asst. or Assoc. Dean

Departmental assessment committee (selected)

Other faculty / staff (selected)

4) What were the measurable or perceivable effects on your current (2016-2017) findings based on prior action plans (created in 2015-2016)?

Programmatic changes have been made to both Cajun Connection and the UNIV 100 course based on the feedback received from stakeholders during the assessment process.

5) What has the unit learned from the current assessment cycle?

OFYE is expanding the kinds of assessments we are engaged in, while continuing the assessments of years past. We are taking the data from our Working Groups and applying it to the daily functions of our office. And we continuing to grow our current programs that serve our students and faculty alike.

Attachments